

Members are summoned to the meeting of Sonning Common Parish Council

On Monday 20 November 2017 at 20.00 hrs in the Village Hall Wood Lane Sonning Common.
Public and Press are welcome to attend

AGENDA

- 18/092 Apologies for absence and declarations of interests: To receive any apologies for absence and any declarations of pecuniary interest and/or requests for dispensations from Members regarding any item on this agenda.
- 18/093 Public Question Time under Section 30 of Standing Orders.
- 18/094 Police Report.
- 18/095 To approve the Minutes of previous meetings:
 - 095.01 Finance Committee held on 8 November 2017.
 - 095.02 Planning Committee held on 16 October 2017.
 - 095.03 Parish Council meeting held on 16 October 2017.
- 18/096 County Councillor's Report and to restate SCPC's position on the 3rd Reading Bridge.
- 18/097 District Councillor's Report.
- 18/098 Parish Clerk's Report - Appendix A attached.
- 18/099 Memorial Hall Field Working Party (MHFWP) written update.
- 18/100 Village Centre Working Party (VCWP) – report from Mr Howe.
- 18/101 SON6 Appeal. Mr Fort will update the meeting. Council to consider launching a crowd-funding appeal toward SON6 Appeal costs and to approve funding in excess of £10K.
- 18/102 Environment Working Party. Mr Rust to update on progress.
- 18/103 Club SC – update on the transfer of responsibility.
- 18/104 Meeting dates for 2018 – to confirm dates as shown in Appendix B.
- 18/105 Play areas works. To consider proposals to renew worn out surfaces in play areas.
- 18/106 Skatepark - To approve offer already made of a reward of up to £400 for information leading to Police action.
- 18/107 To consider a request that a pedestrian crossing be provided on Wood Lane between the two bus stops.
- 18/108 Budget/Precept and resources. Meeting will be briefed on aggregate demands to be met from the precept, including resources needed to handle increased workload, and thus options open for setting the precept on 18 December.
- 18/109 Matters for future agendas. Florence House presentation. Precept 2018/19.

Next meeting: Monday 18 December 2017 at 20.00.



Philip Collings

Appendix A
SONNING COMMON PARISH COUNCIL
Parish Clerk's Report to the meeting on 20 November 2017

This report is circulated to assist in the effective use of Councillors' time by informing Members of matters by type:

- A. Progress with tasks specifically assigned to the Clerk;
- B. Progress with tasks being overseen by Members;
- C. Matters affecting the day-to-day running of the Council's business;
- D. Regulatory and legislative changes anticipated.

	Summary	Source	Resp.	Status
A	Freedom of Information Act 2008. Work continuing to ensure full compliance with publications scheme. Incomplete.	12/16a	Clerk	OPEN
A	Hedges – work being authorised for PC hedges to be cut.	13/070	Clerk	OPEN
A	Knotweed outside and on land inside 33/35 Peppard Road. Still seeking action from OCC Highways.	Clerk	Clerk	OPEN
A	Skate park fire and damage - 2. TVP investigating. Repairs complete and awaiting new bin.	Clerk	Clerk	OPEN
A	Skatepark landscaping and fencing complete and agreed grant payment request submitted.	Deputy Clerk	Deputy Clerk	OPEN
A	B481 speed limit. OCC have confirmed £5K costing for legal aspects + up to £2K for making the change.	Clerk	Clerk	OPEN
A	Plaque being sourced for Widmore Pond to recognise the Brownjohn's. To be agreed with the Environment WP.	Clerk	Clerk	OPEN
A	Play areas resurfacing quotes in progress.	Clerk	Clerk	OPEN
A	Benches for Crowsley Way and Lea Rd (Batten House) delivered and about to be installed.	Clerk	Clerk	OPEN
B	ClubSC transfer progressing.	Clerk	Clerk	OPEN
B	Preparing to resource Neighbourhood Plan update.	Clerk	Clerk	OPEN
B	MHF Working party – office supporting this long term activity. VAT expertise obtained and planned for.	17/079	Deputy Clerk	OPEN
B	Village Centre Working Party being supported.	Clerk	Clerk	OPEN
B	Environment Working Party (EWP) being supported.	Clerk	Clerk	OPEN
B	Allotments. Three half-plots vacant.	Clerk	Clerk	OPEN
B	Register of Interests – Individuals must maintain own information.	12/46	Cllrs.	OPEN
C	Website – looking at plan to improve.	Clerk	Clerk	OPEN
C	Village Hall legal formalities completed awaiting Charity Commission transfer.	Clerk	Clerk	OPEN
C	Document standards. Work being done to standardise and index properly as part of developing an operational manual.	Clerk	Clerk	OPEN
C	Data Protection Act and individual Councillors. Please discuss with the Clerk individually.	Clerk	Clerk	OPEN



Philip Collings
Parish Clerk

Appendix B
Proposed dates for 2018

MONTH IN 2018	PARISH COUNCIL	PLANNING COMMITTEE		FINANCE COMMITTEE
	Monday 20.00	Monday 19.15	Monday 19.15	Wednesday 18.00
JANUARY	15	-	15	3
FEBRUARY	19	5	19	7
MARCH	19	5	19	7
APRIL	16	-	16	4
MAY	14 = AMPC** 21 = APM*	Tuesday 8	Tuesday 22	2
JUNE	18	4	18	6
JULY	16	2	16	4
AUGUST	-	6	20	1
SEPTEMBER	17	3	17	5
OCTOBER	15	1	15	3
NOVEMBER	19	5	19	7
DECEMBER	17	3	17	5
JANUARY 2019	21	7	21	2

* = Annual Parish Meeting of Electors called by the Chairman – starts at 19.30.
 ** = Annual Meeting of the Parish Council. Statutory business followed by normal agenda - starts at 19.30 (19.00 if a long agenda).
 N.B. Planning Committee meetings may start at 19.00, if a long agenda and they precede Parish Council meetings.